

Foothill Knolls Homeowner Association
Annual Meeting Minutes
January 9, 2024

1. Akhilesh Verma, Board Co-President, called the meeting to order at approximately 7:35 PM. Recording of the Zoom meeting will be sent in the email follow up to the neighborhood and is also available upon request to Diane McRae.
2. 28 households attended virtually. A gift will be given to these attendees.
3. Welcome to our new FHK neighbors: Jesse Dashe & Danielle Panelli, Amit Pabalkar & Pashmina Suvarnakar, John & Pattie Hall, Gowdish Kumaraswamy & Harini Subash Chandra Bose. Three of four new neighbors were in attendance virtually.
4. Current board members were introduced: Co-Presidents - Akhilesh Verma & Aimee Ose, Treasurer - Diane McRae, Secretary - Sarita Wheeler, Social Co-Chairs - Joelle McConlogue & Karen McLaughlin. Thank you to all for your service, especially to Aimee and Joelle, who are stepping away from the board.
5. Volunteers were approved by vote for the open board and committee positions. Thank you for volunteering and congratulations!
 Co-President - Jerry Kurata
 Social Co-Chair - Amritha Amaranth
 Architectural Committee - Grant Shirk
6. Big thank you to those neighbors who volunteered to lead HOA committees and activities in 2023. Updates listed below.
 Architectural Committee – Shawn Farrell, Lance Terpstra
 Mailboxes & Monument Beautification – TJ McGrath
 1. Contact TJ for info if you would like to update your mailbox to the locking version.**Website Design** – Annette Fotos
 1. Bookmark the website (<https://foothillknolls.com/>). It contains HOA documents and forms, lists the board and committee members, and has the calendar of events.**Taxes & Audits** – Ron & Ginny Carpenter
 Welcome Baskets – Calli Sullivan
 1. An idea to include the Pleasanton Library and Recreation Guide City Parks Guide in the welcome baskets. TJ saves them and can share if desired.**Security Cameras** – Gerry Kurata, Grant Shirk, Akhilesh Verma, Diane McRae
 Neighborhood Watch – Janette Peterson
 Volunteering & Charity – Marina Martin

1. The charity drive has been happening for 10+ years, thank you for amazing support. 25 homes participated in the 2023 drive.

7. Diane gave the Treasurer's report

- a. Balance Sheet & Budget. There are three main changes with the proposed 2024 budget: 1) Increase in revenues from dues with all neighbors at \$35/month, 2) annual expense for Flock cameras, 3) increase under Office for the HOA website. The proposed 2024 budget was approved by a vote by all attendees.
- b. There was a discussion to explore the options to build the cash reserves (accounts with higher interest rates, rolling securities). Diane will connect with Amit Pabalkar, who has experience as Treasurer with his previous HOA.
- c. Diane noted that there are two neighbors going to collections for late dues. There have been many multiple attempts to contact, including sending registered letters, and liens will be put on their properties.

Going forward, any neighbor that is 1 year past due on their assessment, will face the following action: 1) a phone call from the HOA board, 2) a registered letter will be sent, and 3) a lien will be placed on their property.

There was a discussion by neighbors about additional actions that can be taken to enforce timely payment of assessments, including increasing the penalties/fees for delinquent payments, changing the CC&Rs, and filing a lien with the county. Any neighbors that can support or guidance for Diane, please reach out to her directly.

8. Safety update

- a. Update from Security Camera team - Flock security system chosen, up and running. Flock has been timely with their response and support to issues. Pole installed to hard wire the FHK Drive camera to electrical power while the RH Court camera runs off solar power. The team has been checking frequently that the cameras work and have visibility to any audit/searches of our cameras by Pleasanton PD (none to date). Feel free to contact the team for any questions or demos.
- b. Reporting suspicious activity - call Pleasanton non-emergency number (925-931-5100). This is also the number to call if you are also out of town and need someone to respond to your house. This is also the number to call because there is a very good chance that due to FHK proximity to the highway, dialing 911 may route the call to the CHP switchboard. Further away from 680 (up the hill), the call is more likely to go to Pleasanton PD.
- c. Remember to have lights on and cars in the driveway. Dark houses are easy targets.
- d. SLOW DOWN. A reminder to slow down and stop at the stop signs. After the stop sign, many cars are driving too fast down Foothill Knolls. Addition of a speed bump was discussed as a means to slow the speed on our streets.

9. Other neighborhood updates

- a. V ditch cleaned out, ready for winter storms.

- b. House number painting is planned for 2024. For those who walk the neighborhood, check out the numbers. The board is open to feedback if this is needed or not.
 - c. Safety sign updating is also planned for 2024. TJ to check with his city contact and connect with Sarita on needed signs.
 - d. City street light out at 7965 Foothill, TJ to also to look into with his city contact. It was noted that park lights are very dark and questioned if this can be looked into.
 - e. For luminaries, to reduce waste caused by heavy bags breaking, it was noted that not that much sand was needed and less can be used. Different bags or double bagging are other options.
 - f. There was discussion about setting up a neighborhood communication system, either a group chat or messaging system. Amit Pabalkar to take lead to explore options (WhatsApp, Slack app). Board can help with surveying neighbors for input on preferred mechanisms and participation.
 - g. An idea to set up a list of favorite or recommended vendors (e.g., plumbers, gardeners, landscapers) on the HOA website (<https://foothillknolls.com/>). Please send any recommendations to Annette Fotos.
10. There were eight social and charity events in 2023. Thank you to the hosts/organizers!
- a. Valentine's Day cupcakes – Diane McRae
 - b. Easter egg hunt – Aimee Ose
 - c. Bingo in the park – Karen McLaughlin & Joelle McConlogue
 - d. Mr. Softee truck – Diane McRae
 - e. Pumpkin carving contest & taco truck - Joelle McConlogue
 - f. Holiday charity drive – Marina Martin
 - g. Ornament exchange – Sonali Acharya
 - h. Luminaries – Amritha Amarnath & Tara Wescott
11. Events planned thus far for 2024 are listed below. Contact co-chairs Karen McLaughlin and Amritha Amarnath for ideas and suggestions.
- Valentine's Day cupcakes – Diane McRae
 - Mr. Softee truck – Diane McRae
 - Ornament exchange – Sonali Acharya
 - Luminaries – Amritha Amarnath
12. The meeting was adjourned at approximately 9:45 PM.

Respectfully submitted,
Sarita Wheeler
HOA Secretary